

## *2019 Events Application*

**Handmade Only Shows:**

Brunswick Kiwanis

**Handmade & Direct Sales Shows:**

West Tech Alumni & Holy Spirit Shows

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
*Please print as you wish company name to appear on handouts at this event*

Address \_\_\_\_\_  
*Street City Zip*

Phone ( ) \_\_\_\_\_ a.m. \_\_\_\_\_ p.m.  
*Area Code Indicate best time(s) to be reached*

Transient Vendor License/Ohio Business License # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

- Handmade Craft
- Direct Sales Representative (ie: Avon, Tupperware, Pampered Chef, etc.)
- Photos submitted previous years & on file in Northcoast Offices
- Yes, I have a Transient Vendor's License or other business license on file with the State of Ohio

Craft/merchandise Sold *(please print)* \_\_\_\_\_

Price Range of Work sold (least expensive to most expensive) \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Signature \_\_\_\_\_  
*By signing this agreement, I agree to all of the terms and conditions stated on this document.*

Northcoast Promotions, Inc., their staff, agents, volunteers, and representatives will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.

*Mail Agreements to:*

Northcoast Promotions, Inc.  
P.O. Box 609401  
Cleveland, Ohio 44109  
*E-Mail:* northcoastpromo@hotmail.com

All checks made payable to Northcoast Promotions. All checks sent to Northcoast address for processing.

## 2019 Handmade/Vending Craft Show Events

### **1. 8<sup>th</sup> Annual West Tech Spring Craft Show: March 9, 2019: 9am – 3pm**

(up to 80 Vendors)

Held At: St Mary Magdalene Byzantine Catholic Church/5390 West 220<sup>th</sup> St/ Fairview Park, OH 44126

**Saturday Only:**

- 6' Table/ space..... \$40 Table/chairs provided
- Two 6' Tables/spaces..... \$60 Table/chairs provided
- Electricity or Wall space add.....\$5.00
- OUTSIDE: Need a tent/own tables.....\$30.00

### **2. 3<sup>rd</sup> Annual Holy Spirit Spring Garden Craft Show! April 13, 2019: 9am – 3pm**

(up to 65 Vendors)

Holy Spirit Byzantine Catholic Church, 5500 West 54<sup>th</sup> Street, Parma, Ohio 44129

**Saturday Only:**

- 8' Table/ space.....\$40 Table/chairs provided
- Two 8' Tables/spaces.....\$75 Tables/chairs provided
- Electricity or Wall space add.....\$5.00
- OUTSIDE: Need a tent/own tables.....\$30.00

## 2019 Handmade Only Craft Show Events

### **3. March 2, 2019 10am – 3pm (up to 50 handmade exhibitors)**

11<sup>th</sup> Annual Brunswick Kiwanis Club Spring Craft Fair

The Brunswick Recreation Center

3637 Center Road

Brunswick, Ohio 44212

- One 6' Table in the Meeting Rooms.....\$35.00
- One 6' Table in the Multipurpose Room.....\$40.00
- Front Lobby/Hall 6' table\*.....\$50.00
- Electricity or Wall space add.....\$5.00\* no electricity in Hall/Lobby
- Extra Table in any area is double cost shown

Your Name: \_\_\_\_\_

**Remit pages 1 & 2 – Additional details per show sent with confirmations**

**February 16, 2019 - West Tech Craft Show**

**February 23, 2019 – Brunswick Kiwanis Club**

**March 30, 2019 – Holy Spirit Spring Craft & Garden Show**

**will increase by \$5 listed above**

## EXHIBITOR TERMS & CONDITIONS

### Retain This Page for Your Records

1. Please direct any questions in regards to this show to **Northcoast Promotions, 216.570.8201**. If you call the church/organization, they will refer you back to us. Please do not mail agreements to the hosting organization, but instead to the Post Office Box listed on page 1.
2. Exhibitor space will be determined according to (1) your craft/company you represent and (2) the order in which contracts are received. To ensure diversity in this show, please be specific in the description of your craft. Every effort will be made to separate similar products.
3. See contract to verify if handmade only or both handmade crafts & direct sales companies. Independent Buy/Sell is discouraged.
4. Any crafts/merchandise displayed that have not received prior approval will be subject to the craft show committee and Northcoast Promotions discretion. Exhibitors displaying items not approved may be asked to put them away, or be asked to leave without refund.
5. Northcoast Promotions will try to limit the amount of any craft to ensure diversity.
6. Exhibitors may not sell food unless stated and approved by show management. Candy /fudge / baked goods are permitted as long as exhibitor follows Ohio Cottage Law.
7. Exhibitors are asked to donate one small raffle item at each show participating.
8. Agreements received that do not have images on file with Northcoast or did not submit pictures /catalogs with applications will be returned & not processed. Applications must accompany payments for consideration.
9. Contracts will be accepted until the show is sold out. Two weeks before each event the costs will increase by \$5.00 per show & listed on page 2.
10. Exhibitors will receive a confirmation letter via e-mail. For those who send a self addressed, stamped envelope with two first class postage stamps, information will be sent via US Mail. Once spaces are assigned, it is very difficult to change locations. Therefore, please be sure to indicate any special requests on the contract (see previous page). All efforts will be made to accommodate your special requests. If you do not hear from us within 2 weeks of mailing, please feel free to contact us to verify that your information has been received (216.570.8201).
11. Refunds will not be issued once an agreement is received and accepted for any reason.
12. Accepted exhibitors who do not show up the day of the event & do not notify us ahead of time that they will not be participating may be subject to denial in other Northcoast Promotions events for up to one year. Acceptable forms of communication are e-mail 24 hours before event or by telephone if less than 24 hours before event.
13. For any returned checks for NSF, a \$35.00 processing & handling fee will be added to totals due to participate.
14. Set up for this event must be complete at least fifteen minutes prior to start of event. Set up for some shows will be in the mornings & limited set up the evening before. Late arrivals may lose their space without refund. Exhibitors who pack up early (before end of show) will not be invited back the next year. Exhibitor may also be denied acceptance into other Northcoast events for up to one year.
15. These events will be advertised in a variety of media.
16. Northcoast Promotions, Inc., their staff, agents, volunteers, and representatives and the host organizations will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.