

# 2019 Polar Fest Antique Dealer Application

## January 26 & 27, 2019

10 –5pm on Saturday & 10 – 3pm on Sunday

Held at the

Cuyahoga County Fairgrounds /19201 East Bagley Road/Middleburg Heights, Ohio  
44130

Contact Name \_\_\_\_\_

Studio Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (day) \_\_\_\_\_ (eve) \_\_\_\_\_

E-Mail \_\_\_\_\_ website \_\_\_\_\_

Selling: \_\_\_\_\_

Vendor's License Number: \_\_\_\_\_

Indoor & Outdoor Event – All Antique Dealers set up in building #25  
Artist & Demonstrators set up inside building #27(Arts & Crafts Building)  
See page 2 for participation costs

Artist Signature \_\_\_\_\_

Date \_\_\_\_\_

*I agree to all the rules of this show.*

*If accepted, I agree that photographs of my work and myself may be used for promotional purposes.*

Mail To:

Northcoast Promotions, Inc.

P.O. Box 609401

Cleveland, Ohio 44109

Attn: 2019 Polar Fest Committee

Checks Payable To:

Northcoast Promotions, Inc.

*E-Mail:* northcoastpromo@hotmail.com

# Application Information for Polar Fest

## **Outside Spaces**

- 10 x 10 Booth Space outside \$75.00  
Artist will provide own set up: tent, tables, chairs, props.

## **Antique Dealers / Building #25**

### **New Exhibitors**

- 10 x 20 Booth Space inside heated building \$150.00

### **Returning Exhibitors**

- 10 x 20 Booth Space inside heated building \$100.00

We will provide one table and 2 chairs

## **501C-3 Groups**

- 10 x 10 Booth Space \$50.00

We will provide on table & chairs

We will provide one table and 2 chairs

## **Co-Ops and Stores**

- 20 x 20 Booth Space inside Building #25 \$200.00
- 20 x 30 \$250.00
- 20 x 40 \$300.00

Multiple vendors set up together in this space

We will provide up to 3 table and 6 chairs

### **Additional Rentals:**

- Each table after first provided: \$10.00 / Additional Table Quantity: \_\_\_\_\_
- First two (2) chairs included pre 10x10 space
- Each chair over first 2 \$ 2.00 / Additional Chair Quantity: \_\_\_\_\_

# Application Information for Polar Fest

Image Description, Including Label: ArtistName\_Title.jpg or ArtistName\_Number.jpg

Image 1 \_\_\_\_\_

Image 2 \_\_\_\_\_

Image 3 \_\_\_\_\_

Image 4: Booth Set Up – photo or sketch drawings

Describe your work in 25 words or less: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Price Range of Works (least, most & average) \_\_\_\_\_

## **Specialty / Medium** (please mark all that apply)

<input type="checkbox"/> Clay, Functional	<input type="checkbox"/> Furniture	<input type="checkbox"/> Print Making
<input type="checkbox"/> Clay, Decorative	<input type="checkbox"/> Glass	<input type="checkbox"/> Sculpture
<input type="checkbox"/> Jewelry/Small Metals	<input type="checkbox"/> Paper/books	<input type="checkbox"/> Watercolor
<input type="checkbox"/> Drawing & Pastels	<input type="checkbox"/> Metal	<input type="checkbox"/> Wood
<input type="checkbox"/> Enameling	<input type="checkbox"/> Mixed Media	<input type="checkbox"/> 2-D Mixed Media
<input type="checkbox"/> Fiber (non-wearable)	<input type="checkbox"/> Oil & Acrylics	<input type="checkbox"/> 3-D Mixed Media
<input type="checkbox"/> Fiber (wearable)	<input type="checkbox"/> Photography	<input type="checkbox"/> Other
<input type="checkbox"/> China/Figurines	<input type="checkbox"/> Tools	

## Submit pages 1, 2 & 3

Enclose 3 digital images of work & one of booth set up on CD or submitted to northcoastpromo@hotmail.com. Images should be .jpg file format, print resolution (300 ppi), labeled ArtistName\_Title.jpg or ArtistName\_Number.jpg. Please include a self-addressed stamped envelope with sufficient postage if you wish to have images returned. Please remember to include jury fee with this application.

# Polar Fest is January 26 & 27, 2019

## Event Guidelines – For Your Records

1. **First Jury Date:** March 1, 2018. Jury held every two weeks until January 20, 2019, or until space is sold out.
2. Accepted vendors may make installment payments. An initial \$50.00 deposit is required if participating with application. If not accepted, un-cashed check will be returned.
3. Enclose a self addressed, stamped envelope with enough postage to return materials submitted along with acceptance notification (two first class stamps). All others will be notified by e-mail.
4. Refunds will be issued until December 20, 2018 less handling charges of \$50.00. Requests for withdrawal must be made in writing & postmarked by December 15, 2018 for consideration. After that date refunds or show credits will not be issued for any reason.
5. Exhibitors may request one eight (8) foot table & chairs once accepted. Additional costs incurred for more tables, see page 2. Otherwise exhibitor is responsible for providing their own tables, chairs and other props unless indicated otherwise on their application. You may use your tent /canopy indoors in building 25. Tents give definition of space, but are not required.
6. Outside exhibitors must use a tent. If outside, you may bring a generator with you to light or heat your space. Tents must be weighted to use.
7. Exhibitor vehicles must be off the Midway one (1) hour before show start. No exceptions.
8. Overnight camping is available for additional fees.
9. Exhibitors are asked to keep their area clean of debris.
10. Exhibitors may set up on Friday afternoon or on Saturday morning. Details sent with confirmations.
11. Exhibitors are responsible for removing unsold merchandise at the close of business on on either Sunday or Monday, January 28, 2019.
12. Exhibitors are expected to stay until 5:00 pm on Saturday & 3:00pm on Sunday.
13. Northcoast Promotions, Inc., The Cuyahoga County Fairgrounds, and the Polar Fest Committee, their staff, agents, representatives, and volunteers will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.

## Vendor/Dealer Check List

- ✓ Completed application
- ✓ Four digital images, properly labeled. Three representing work of vendor/dealers samples of pieces represented for sale, one of booth set up
- ✓ SASE with enough postage to return Images if requested
- ✓ Do not send cash
- ✓ Paypal invoicing available