

2018 Polar Fest Antique Dealer Application

January 27 & 28, 2018

9 –3pm on Saturday & 11 – 3pm on Sunday

Held at the

Cuyahoga County Fairgrounds /19201 East Bagley Road/Middleburg Heights, Ohio 44130

Contact Name _____

Studio Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (day) _____ (eve) _____

E-Mail _____ website _____

Selling: _____

Vendor's License Number: _____

Indoor & Outdoor Event – All Antique Dealers set up in building #25
Artist & Demonstrators set up inside building #27(Arts & Crafts Building)
See page 2 for participation costs

Artist Signature _____

Date _____

*I agree to all the rules of this show.
If accepted, I agree that photographs of my work and myself may be used for promotional purposes.*

Mail To:
Northcoast Promotions, Inc.
P.O. Box 609401
Cleveland, Ohio 44109
Attn: 2017 Polar Fest Committee

Checks Payable To:
Northcoast Promotions, Inc.

Application Information for Polar Fest

Outside Spaces

- 10 x 10 Booth Space outside \$75.00
Artist will provide own set up: tent, tables, chairs, props.

Antique Dealers / Building #25

New Exhibitors

- 10 x 10 Booth Space inside heated building \$150.00

Returning Exhibitors

- 10 x 10 Booth Space inside heated building \$100.00

We will provide one table and 2 chairs

501C-3 Groups

- 10 x 10 Booth Space \$50.00

We will provide one table & chairs

Additional Rentals:

- Each table after first provided: \$10.00 / Additional Table Quantity: _____
- First two (2) chairs included per 10x10 space
- Each chair over first 2 \$ 2.00 / Additional Chair Quantity: _____

Application Information for Polar Fest

Image Description, Including Label: ArtistName_Title.jpg or ArtistName_Number.jpg

Image 1 _____

Image 2 _____

Image 3 _____

Image 4: Booth Set Up – photo or sketch drawings

Describe your work in 25 words or less: _____

Price Range of Works (least, most & average) _____

Specialty / Medium (please mark all that apply)

_____ Clay, Functional

_____ Clay, Decorative

_____ Jewelry/Small Metals

_____ Drawing & Pastels

_____ Enameling

_____ Fiber (non-wearable)

_____ Fiber (wearable)

_____ Furniture

_____ Glass

_____ Metal

_____ Mixed Media

_____ Oil & Acrylics

_____ Photography

_____ Print Making

_____ Sculpture

_____ Watercolor

_____ Wood

_____ 2-D Mixed Media

_____ 3-D Mixed Media

_____ Other

Submit pages 1, 2 & 3

Enclose 3 digital images of work & one of booth set up on CD or submitted to info@northcoastpromo.com. Images should be .jpg file format, print resolution (300 ppi), labeled ArtistName_Title.jpg or ArtistName_Number.jpg. Please include a self-addressed stamped envelope with sufficient postage if you wish to have images returned. Please remember to include jury fee with this application.

Polar Fest is January 27 & 28, 2018

Event Guidelines – For Your Records

1. **First Jury Date:** Nov 1, 2017. Jury held every two weeks until January 20, 2018, or until space is sold out.
2. Accepted vendors may make installment payments. An initial \$50.00 deposit is required if participating with application. If not accepted, uncashed check will be returned.
3. Enclose a self addressed, stamped envelope with enough postage to return materials submitted along with acceptance notification (two first class stamps). All others will be notified by e-mail.
4. Refunds will be issued until December 20, 2017 less handling charges of \$50.00. Requests for withdrawal must be made in writing & postmarked by December 15, 2017 for consideration. After that date refunds or show credits will not be issued for any reason.
5. Exhibitors may request one eight (8) foot table & chairs once accepted. Additional costs incurred for more tables, see page 2. Otherwise exhibitor is responsible for providing their own tables, chairs and other props unless indicated otherwise on their application. You may use your tent /canopy indoors in building 25. Tents give definition of space, but are not required.
6. Outside exhibitors must use a tent. If outside, you may bring a generator with you to light or heat your space. Tents must be weighted to use.
7. Exhibitor vehicles must be off the Midway one (1) hour before show start. No exceptions.
8. Overnight camping is available for additional fees.
9. Exhibitors are asked to keep their area clean of debris.
10. Exhibitors may set up on Friday afternoon or on Saturday morning. Details sent with confirmations.
11. Exhibitors are responsible for removing unsold merchandise at the close of business on on either Sunday or Monday, January 29, 2018.
12. Exhibitors are expected to stay until 3:00 pm on Saturday & Sunday.
13. Northcoast Promotions, Inc., The Cuyahoga County Fairgrounds, and the Polar Fest Committee, their staff, agents, representatives, and volunteers will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.

Vendor/Dealer Check List

- ✓ Completed application
- ✓ Four digital images, properly labeled. Three representing work of vendor/dealers samples of pieces represented for sale, one of booth set up
- ✓ SASE with enough postage to return Images if requested
- ✓ Do not send cash
- ✓ Paypal invoicing available