

2018 Polar Fest Artist Application

January 27 & 28, 2018

9 –3pm on Saturday & 11 – 3pm on Sunday

Held at the

Cuyahoga County Fairgrounds /19201 East Bagley Road/Middleburg Heights, Ohio 44130

Contact Name _____

Studio Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (day) _____ (eve) _____

E-Mail _____ website _____

Selling: _____

Vendor's License Number: _____

Jury Fees: \$10.00 for new artists to this show

If first time at this show, please send only Jury Fees at this time.

When accepted, we will invoice you for application fees.

Returning artists may submit application and fees without new jury

Indoor & Outdoor Event – Artists & Demonstrators set up inside (see page 2)

See page 2 for participation costs

Artist Signature

Date

I agree to all the rules of this show.

If accepted, I agree that photographs of my work and myself may be used for promotional purposes.

Mail To:

Northcoast Promotions, Inc.

P.O. Box 609401

Cleveland, Ohio 44109

Attn: 2017 Polar Fest Committee

Email Completed Form To: northcoastpromo@hotmail.com

Checks Payable To:

Northcoast Promotions, Inc.

Application Information for Polar Fest

Outside Spaces

- 10 x 10 Booth Space outside \$75.00
Artist will provide own set up: tent, tables, chairs, props.

Professional Artist / Arts & Crafts Building #27 Demo Building/Exhibitors creating on site

New Artists, Exhibitors

- 10 x 10 Booth Space inside heated building \$150.00

Returning Artist, Exhibitors

- 10 x 10 Booth Space inside heated building \$100.00

Artist will provide own set up: tables, chairs, props

In this location, artists/exhibitors are asked to demonstrate their work for one 30 minute session each day in their booth.

We will provide one table and 2 chairs for demo

501C-3 Art Groups

- 10 x 10 Booth Space \$50.00

We will provide on table & chairs

Galleries

- 10 x 20 Booth Space \$200.00

Galleries may have multiple artists representing the gallery. Artists may sell.

We will provide 2 tables and chairs.

Full Time Student Artists

- High School Student \$30.00
- College Student \$30.00

Student will provide own set up inside heated building. We will have skirted tables provided for you. Northcoast Promotions will mentor you during the process.

Name of School/University: _____ Major: _____

Graduation Year: _____

Additional Rentals:

- Each table after first provided: \$10.00 / Additional Table Quantity: _____
- First two (2) chairs included pre 10x10 space
- Each chair over first 2 \$ 2.00 / Additional Chair Quantity: _____

Application Information for Polar Fest

Image Description, Including Label: ArtistName_Title.jpg or ArtistName_Number.jpg

Image 1 _____

Image 2 _____

Image 3 _____

Image 4: Booth Set Up

Describe your work in 25 words or less: _____

Price Range of Works (least, most & average) _____

Medium (please mark all that apply)

| | | |
|--|---|--|
| <input type="checkbox"/> Clay, Functional | <input type="checkbox"/> Furniture | <input type="checkbox"/> Print Making |
| <input type="checkbox"/> Clay, Decorative | <input type="checkbox"/> Glass | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Digital Art (not photography) | <input type="checkbox"/> Jewelry/Small Metals | <input type="checkbox"/> Watercolor |
| <input type="checkbox"/> Drawing & Pastels | <input type="checkbox"/> Metal | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Enameling | <input type="checkbox"/> Mixed Media | <input type="checkbox"/> 2-D Mixed Media |
| <input type="checkbox"/> Fiber (non-wearable) | <input type="checkbox"/> Oil & Acrylics | <input type="checkbox"/> 3-D Mixed Media |
| <input type="checkbox"/> Fiber (wearable) | <input type="checkbox"/> Photography | <input type="checkbox"/> Other |

Submit pages 1, 2 & 3

Email Completed Form To: northcoastpromo@hotmail.com

Enclose 3 digital images of work & one of booth set up on CD or submitted to info@northcoastpromo.com. Images should be .jpg file format, print resolution (300 ppi), labeled ArtistName_Title.jpg or ArtistName_Number.jpg. Please include a self-addressed stamped envelope with sufficient postage if you wish to have images returned. Please remember to include jury fee with this application.

Polar Fest is January 27 & 28, 2018

Event Guidelines – For Your Records

1. Jury fees are due with this completed application. This will be an ongoing jury until all spaces are filled.
2. **First Jury Date:** Nov 1, 2017. Jury held every two weeks until January 20, 2018, or until space is sold out.
3. Booth Fees are due after notification of acceptance. Accepted artists may make installment payments. An initial \$50.00 deposit is required if participating.
4. Enclose a self addressed, stamped envelope with enough postage to return materials submitted along with acceptance notification (two first class stamps). All others will be notified by e-mail.
5. Refunds will be issued until December 20, 2017 less handling charges of \$50.00. Requests for withdrawal must be made in writing & postmarked by December 15, 2017 for consideration. After that date refunds or show credits will not be issued for any reason.
6. Exhibitors may request one eight (8) foot table & chairs once accepted. Additional costs incurred for more tables, see page 2. Otherwise exhibitor is responsible for providing their own tables, chairs and other props unless indicated otherwise on their application. You may use your tent indoors in building 27 only. Tents give definition of space, but are not required.
7. Outside exhibitors must use a tent. If outside, you may bring a generator with you to light or heat your space. Tents must be weighted to use.
8. Exhibitor vehicles must be off the Midway one (1) hour before show start. No exceptions.
9. Overnight camping is available for additional fees.
10. Exhibitors are asked to keep their area clean of debris.
11. Exhibitors may set up on Friday afternoon or on Saturday morning. Details sent with confirmations.
12. Exhibitors are responsible for removing unsold merchandise at the close of business on on either Sunday or Monday, January 29, 2018.
13. Exhibitors are expected to stay until 3:00 pm on Saturday & Sunday.
14. Northcoast Promotions, Inc., The Cuyahoga County Fairgrounds, and the Polar Fest Committee, their staff, agents, representatives, and volunteers will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.

Artist Check List

- ✓ Completed application for each medium & artist submitted
- ✓ Four digital images, properly labeled. Three representing work of artist(s) submitted, one of booth set up
- ✓ Separate application enclosed for each artist applying
- ✓ SASE with enough postage to return Images if requested
- ✓ Jury fees made out to Northcoast Promotions, Inc. Do not send cash