

# 2017 Holy Sprit European Festival Application

Saturday, July 29, 2017

Holy Spirit Byzantine Catholic Church, 5500 West 54th Street Parma, Ohio 44129  
European Arts & Crafts, Imports & Gifts

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_  
*Please print as you wish company name to appear on handouts at this event*

Address \_\_\_\_\_  
*Street City Zip*

Phone ( ) \_\_\_\_\_ a.m. \_\_\_\_\_ p.m.  
*Area Code Indicate best time(s) to be reached*

E-Mail Address \_\_\_\_\_

- Handmade European Style Arts & Crafts
- European Imports
- Commercial Representative
- Handmade Crafts

Craft/merchandise Sold *(please print)* \_\_\_\_\_

Price Range of Work sold (least expensive to most expensive) \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Signature \_\_\_\_\_  
*By signing this agreement, I agree to all of the terms and conditions stated on this document.*

Northcoast Promotions, Inc. and Holy Spirit Byzantine Catholic Church, their staff, agents, volunteers, and representatives will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.

*Mail Agreements to:*

Northcoast Promotions, Inc.  
P.O. Box 609401  
Cleveland, Ohio 44109

# 2017 Holy Spirit European Festival

Saturday: 12:00 pm – 6:00 pm

*Northcoast Promotions will not be on site day of show*

## Holy Spirit Byzantine Catholic Church Hall: July 29, 2017

5500 West 54th Street Parma, Ohio 44129 (up to 25 Vendors)

### Saturday Only

- 10' x 10' Booth outside.....\$40.....Provide own tent/tables/set up
- 10' x 20' Booth Outside.....\$70..... Provide own tent/tables/set up
- 6' Table & chairs inside.....\$50.....Table & Chairs Provided
- 2 six foot tables & chairs inside.....\$90.....Table & Chairs Provided

**Outside vendors must provide own tent, tables, chairs & props. No access to electricity.**

Country Represented(f applicable): \_\_\_\_\_

Company/Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

*Please print as you wish company name to appear on handouts at this event*

- Photos e-mailed to [northcoastpromo@hotmail.com](mailto:northcoastpromo@hotmail.com) : Date e-mailed: \_\_\_\_\_
- Photos enclosed with this application (3 of craft & 1 of set up) or Catalog of company representing
- Photos submitted previous years & on file in Northcoast Offices
- Yes, I have a Transient Vendor's License on file with the State of Ohio

Enclosed is payment.

Enclosed are pictures of my craft.

Crafters who have submitted pictures/catalogs to Northcoast Promotions in regards to other shows do not need to re-submit photographs as long as their craft has not changed.

### Payment Type:

Check

Money Order

Total Amount Enclosed: \$ \_\_\_\_\_

Please make check or money order payable to:  
**Holy Spirit Byzantine Catholic Church**

*(A \$25 service charge will be added to checks returned for insufficient funds)*

For processing, mail payments to:  
**Northcoast Promotions, Inc.**

P.O. Box 609401  
Cleveland, Ohio 44109

**Information Page**  
**EXHIBITOR TERMS & CONDITIONS**  
Retain This Page for Your Records

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1. Please direct any questions in regards to this show to Northcoast Promotions, 216.570.8201. If you call the church, they will refer you back to us. Please do not mail agreements to the church, but instead to the Post Office Box listed below.
2. Exhibitor space will be determined according to (1) your craft/company you represent and (2) the order in which contracts are received. To ensure diversity in this show, please be specific in the description of your craft. Every effort will be made to separate similar products.
3. This show will feature both handmade arts & crafts, Commercial Companies and European Imports.
4. All outside exhibitors must provide their own tents, tables, chairs & props. All tents must be properly weighted.
5. Any crafts/merchandise displayed that have not received prior approval will be subject to the craft show committee and Northcoast Promotions discretion. Exhibitors displaying items not approved may be asked to put them away, or be asked to leave without refund.
6. Northcoast Promotions will try to limit the amount of any craft to ensure diversity.
7. Exhibitors may not sell food unless stated and approved by show management.
8. Agreements received that are not on file with Northcoast or do not have pictures / catalogs enclosed will be returned.
9. Contracts will be accepted until the show is sold out. One month before the event the costs will increase by \$5.00 for late processing fees.
10. Exhibitors will receive a confirmation letter with their exact location, a flier, and a map to this event if a self addressed, stamped envelope is enclosed with \$0.85 postage. Once spaces are assigned, it is very difficult to change locations. Therefore, please be sure to indicate any special requests on the contract (see previous page). All efforts will be made to accommodate your special requests.
11. Refunds will not be issued once an agreement is received and accepted for any reason.
12. Accepted exhibitors who do not show up the day of the event & do not notify us ahead of time that they will not be participating may be subject to denial in other Northcoast Promotions events for up to one year. Acceptable forms of communication are e-mail 24 hours before event, or by telephone less than 24 hours before event.
13. Set up for this event must be complete at least fifteen minutes prior to start of event. Set up will be day of show, a confirmation will be mailed or e-mailed to you with exact instructions once contract is accepted. Late arrivals may lose their space without refund.
14. This event will be advertised in a variety of media.
15. Northcoast Promotions, Inc., Holy Spirit Byzantine Church, their staff, agents, volunteers, and representatives will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.