

# 2017 Old Firehouse Winery Arts & Crafts Show

*Held At:*

The Old Firehouse Winery  
5499 Lake Road East, Geneva-on-the-Lake, Ohio 44041  
12:00 pm – 8:00 pm  
**Exhibitor Agreement**

Studio Name \_\_\_\_\_ Contact Person \_\_\_\_\_

*Please print as you wish company name to appear on handouts at this event*

Address \_\_\_\_\_

Street

City

Zip Code

Phone (\_\_\_\_) \_\_\_\_\_ a.m. p.m.

Transient Vendor License or EIN \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Web Site \_\_\_\_\_

**Exhibitor Classification:**

- Artist / Crafter
- Commercial Vendor

Describe product sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Every effort will be made to keep similar/same merchant products separate*

**See page 2 for Dates & Costs**

Signature \_\_\_\_\_

*By signing this agreement, I agree to all of the terms and conditions stated on enclosed*

Please make check or money order payable to:  
**Northcoast Promotions, Inc.**  
(A \$25 service charge will be added to  
checks returned for insufficient funds)

Mail payment to:  
**Northcoast Promotions, Inc.**  
P.O. Box 609401  
Cleveland, Ohio 44109  
[northcoastpromo@hotmail.com](mailto:northcoastpromo@hotmail.com)  
(216) 570-8201 office/cell phone

Old Firehouse Winery Show Date Schedule for 2017  
All Saturdays: 12 – 8

May

- 27<sup>th</sup> – Memorial Day Weekend

June

- 3<sup>rd</sup> – Arts & Crafts Day (work on your crafts to sell/offer a class to the Public for make & take!)
- 10<sup>th</sup> – A Day at the Beach
- 17<sup>th</sup> – Wine, Jazz & Art
- 24<sup>th</sup> – Summer Fun Day

July

- 1<sup>st</sup> – Fourth of July Weekend (Red, White & Blue)
- 8<sup>th</sup> – 60's & 70's Day (music in theme)
- 15<sup>th</sup> – Car Show!
- 22<sup>nd</sup> – Hawaiian Theme (dress booth in Hawaiian theme!)
- 29<sup>th</sup> – Island Days (decorate booths in theme)

August

- 5<sup>th</sup> – Dog Days of Summer (Winery selling gourmet hot dogs)
- 12<sup>th</sup> – Glitz & Glamour
- 19<sup>th</sup> – Blues, Burgers & Beer Fest
- 26<sup>th</sup> – British Isles/Celtic/Scottish Fest

September

- 2<sup>nd</sup> – Labor Day Weekend (thank you show/participate in any previous date(s) & today is just \$10 for Outside & \$20 for Arts & Crafts Building. If first time this season, then \$50.00/\$75.00)

**Outside spaces:**

\_\_\_\_\_ Each Saturday Participating:.....\$50.00

- Sign up & pay for any three dates, get a fourth free! (may sign up for multiples of three as well!)

**New This Year:**

**Inside Spaces in the Arts & Crafts Building on the Property:**

\_\_\_\_\_ Each Saturday Participating:.....\$75.00

- Sign up & pay for any three dates, get a fourth free! (may sign up for multiples of three as well!)

**Prepaid Spaces:**

- 14 weeks Outside.....\$500.00 (see above for Labor Day costs)
- 14 weeks Inside.....\$800.00 (see above for Labor Day costs)

**Labor Day Weekend:**

- Thank You Show/\$10 with any 1 day or more participation.

**All events:**

- Pre-approved only, no walk ups.**
- Paypal Available**
- Enclosed are a check/money order & images of my work\*.**
- Images on file with Northcoast.

\*Exhibitors who have submitted photos for past shows with us in the past need not re-submit if product has not changed.

Total Enclosed.....:.....\$\_\_\_\_\_

**Please note: You do not have to participate in the theme of the week to attend. You do not need to participate every week or multiple times.**

## **Rules & Regulations for the Old Firehouse Winery Arts & Crafts Show**

### Participation

1. We are now accepting both Arts & Crafts as well as Commercial Vendors.

### Submission

2. Northcoast Promotions will screen all applications.
3. Exhibitors who enclose images of their work or are on file with Northcoast Promotions will be considered for this event.
4. Material submitted without images representing work will not be considered.

### Notification

5. Enclose a self addressed, stamped envelope with two first class stamps to receive notification of status with the show, flyers & maps to this event. All others will be notified by e-mail.
6. Applications will be reviewed as received for this event.
7. Applications must be received and paid for prior to participation.

### Payments

8. Application & booth fees are due together for consideration.
9. Booth fees will not be deposited until exhibitor is accepted into the event.
10. All others will have checks returned.

### Withdrawals

11. Refunds or show credits will *not* be granted once accepted into this show for exhibitors who withdraw from this event.
12. Show credits will be granted if The Old Firehouse Winery & Northcoast Promotions agree that the event should be postponed because of weather either before the event begins or the event needs to be canceled *before* 4:00 pm due to safety. Exhibitors may elect to use a credit for another date in 2017 good at another date at the OFW only.
13. If the event is canceled or called after 4:00 pm, no show credits will be given.

### Taxes & Insurance

14. Sales tax is the responsibility of the exhibitor. Valid Business Licenses Required.
15. Exhibitors are responsible for acquiring the necessary licenses & paying own taxes.

### Set Up, Space & Displays

16. NO DOGS ALLOWED.
17. Exhibitors are to display in a professional manner.
18. Everyone will have access to electricity if needed. Bring extension cords with you.
19. Exhibitors should provide appropriate boxes/bags for customers to carry purchased artwork.
20. All outside exhibitors must provide their own tents, tables, table cloths, chairs & props to properly display. *Any exhibitor who arrives without proper covering will not be allowed to set up.*
21. Indoor Exhibitors may use tent to display. Must bring own tables/cloths/chairs & props.
22. Exhibitors are asked to keep their area clean of debris.
23. Each exhibitor will have up to 4' between themselves & the next artist tent outside. Tents are set up in rows along the walkways along the pathways leading to the Arts & Crafts Building on the Old Firehouse Winery Property.

### Tear Down

24. Exhibitors are responsible for removing unsold merchandise at the close of business on the day they are exhibiting. If participating in the Arts & Crafts Building consecutive weeks, you may leave props in your space.

### Notices

25. Northcoast Promotions, Inc. is working with the Old Firehouse Winery to manage this event.
26. The Old Firehouse Winery, their staff, agents, representatives, volunteers, and Northcoast Promotions, Inc., their staff, agents, representatives, volunteers will not be held responsible for any lost, stolen or damaged property of exhibitors, their representatives, customers, or any other person and/or damage or injury to any person participating in this event for any reason.